

विवेकानन्द महाविद्यालय
VIVEKANANDA COLLEGE
(दिल्ली विश्वविद्यालय)
(University of Delhi)
विवेक विहार, दिल्ली - ११००९५
VIVEK VIHAR, DELHI - 110095

Minutes of the Governing Body meeting of Vivekananda College held on Wednesday, 19.11.2025 at 02:00 pm. The following members were present:

Members Present :

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| 1) Prof. Neera Agnimitra | - | Chairperson, GB & University Representative |
| 2) Prof. Rita Singh | - | Treasurer, GB & University Representative |
| 3) Mr. K. S. Aggarwal | - | Member (Joined Online) |
| 4) Mr. Manish Sachdeva | - | Member |
| 5) Dr. Pavan Gupta | - | Teachers' Representative |
| 6) Dr. Deepa Sharma | - | Teachers' Representative |
| 7) Mr. Rajesh Kumar Sharma | - | Non-Teaching Rep. & Special Invitee |
| 8) Prof. Pinki Maurya | - | Member Secretary & Principal |

Brig. (Dr.) Amita Chaturvedi and Mr. Ravinder Kumar, Members could not attend the meeting.

PROCEEDINGS

1. Attendance of the Governing Body Members.

- Attendance of all the members present was marked.

2. To approve and confirm the minutes of the Governing Body meeting held on 17.06.2025.

- Approved and Confirmed.

3. To rectify in GB minutes dated 17.06.2025 in Point no. 4 i.e. Building Sub-Committee Point no. 5 & 6 – the name of the Committee may be read as Board of Residence, Health & Discipline and Point No. 6 - the word Convenor may be read as Member. Also approve to add the names of the following members in Building Sub-Committee : (i) Mr. Amit Kumar (Eng), Member, Board of Residence, Health & Discipline & (ii) Mr. Arabind Kumar, Member, Board of Residence, Health & Discipline.

- Rectifications approved. GB also approved the matters arising of minutes of the GB meeting held on 17.06.2025, in which more members are added in Building Sub-Committee: (i) Mr. Amit Kumar (Eng), Member, Board of Residence, Health & Discipline & (ii) Mr. Arabind Kumar, Member, Board of Residence, Health & Discipline.

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*Prof. admin
accounts*

Prof.

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4. **Approval of the minutes of the Building Sub-Committee meetings dated 25.06.2025, 08.08.2025 and 30.10.2025.**
 - Approved. The GB on this matter asked about the availability of funds to which they were informed that the expenditure for these purposes is being incurred from the College Development Fund of the college. The GB opined that a College Development Fund allocation sheet for the expenditure to be done during the whole year should be prepared in the first quarter of every year and should be get approved from the GB so that all work of the college may be carried out smoothly.
5. **Approval to the minutes of the Central Purchase & Stock Verification Committee meetings dated 16.06.2025, 13.08.2025, 20.08.2025, 28.08.2025, 15.09.2025, 15.10.2025 and 04.11.2025.**
 - Approved. The Principal thanked all the members for their co-operation for their approvals due to which all purchases could be done timely.
6. **Approval to confirmation to Dr. Omvir Singh after receiving clarification from DU in his case and to release his benefits accordingly.**
 - Approved and Confirmed.
7. **Approval to different types of leave to the faculty members after recommendation of the Leave Committee of the College.**
 - Approved.
8. **Approval to the approx. amount for the following upcoming events of the college i.e. (i) approx. Rs. 18,00,000/- for Pallavi Fest (ii) approx. Rs. 9,00,000/- for Annual Day and (iii) approx. Rs. 9,00,000/- for Sports Day.**
 - The GB approved the funds and also advised that if the above sought limit of expenditure increases, the college will inform the GB in its next meeting with justification and take its approval accordingly. Also the GB advised to take proper security measures and make guidelines for these upcoming events in the college.
9. **To discuss the case of Dr. Mukesh Kumar Burnwal regarding vacating the unsafe Staff Quarter as he has filed the case against the college in the High Court.**
 - The GB was apprised with the case of Dr. Mukesh Kumar Burnwal. The GB opined that in this regard, the suitable required legal step may be taken by the college and the college may proceed accordingly under intimation to the GB.

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10. To discuss the matter of Dr. Sophia Pde, Assistant Professor, English Department regarding her misbehavior in various important occasions of the college viz. Orientation Programme for 1st year students, Students' Union Election, Staff Council Meetings, etc. which disturbs the decorum and discipline of the college.
- The GB was apprised with the case of Dr. Sophia Pde. The GB advised that a Psychology teacher and the Principal should first talk to her and make her understand that if there is any problem with her health, the college is ready to help. Also let her humbly know the ramifications of her misbehavior in the college.
11. To add the names of the following members in HEFA Sub-Committee : (i) Mr. G. S. Narang (Consultant), (ii) Mr. Prabhat Kumar (Architect) and (iii) Dr. Nalini Gandhi Kapoor (Bursar in place of ex-bursar Dr. Yojna Kalia).
- Approved.
12. To discuss the issue to release the arrears to the contractual staff of the college w.e.f. 01.11.2021 as per DU clarifications and also release the arrears to the left out contractual staff.
- Approved. The Chairperson asked the Accounts Department to seek out other colleges to know how they had paid such arrears. If necessary and with due approval, a fixed deposit may also be utilized for this purpose. In any case, arrears needed to be paid at the earliest.
13. To discuss the continuous irregular attendance of the non-teaching employees i.e. Mr. Rama Kant and Mr. Aakash Mehra.
- The GB was apprised of the continuous irregular attendance of the non-teaching employees i.e. Mr. Rama Kant and Mr. Aakash Mehra. The GB advised to issue them a showcause notice asking them as to why action should not be taken against them as per service rules.
14. To approve the minutes of Fee Concession & Student Aid Fund Committee meeting held on 10.09.2025.
- Approved.
15. To approve the minutes of meeting regarding Fourth Year Undergraduate Fee Structure for the academic year 2025-26 held on 21.08.2025.
- Approved.

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16. To approve the Revised Budget Estimate 2025-26.

- The GB members did not approve this item as they were of the opinion that first of all the finance related papers should be put up before the Treasurer, GB and after her approval these matters should be placed in the GB for approval. Therefore, this matter will be approved only when the college officials will show all the related documents to the Treasurer, GB and then she may send her approval via email. Subsequently the approval of the Revised Budget Estimate 2025-26 may be obtained from other GB members via email.

17. To approve the Balance Sheet for the financial year 2024-25.

- Approved.

18. To approve the advances/withdrawal from P.F. Account in respect of Teaching and Non-Teaching Staff.

- Approved.

19. Reporting Item:

1. Due to Shortage of Grant in TSA RBI A/c Rs. 1,80,460/- & Rs. 49,318/- spent from College Main-II A/c (41177557317) for the salary for the month of June, 2025 and August, 2025 respectively.

- Reported and Approved.

2. To report the PF rate of interest given to college PF subscribers as per GOI rate of interest i.e. 7.1% for the financial year 2024-25.

- Reported and Approved.

3. To report the status of utilization of unspent grant (salary & pension) of previous years.

- Reported and Approved.

20. Any other matter with the permission of Chair.

(a) Payment to Architect Rs. 5,74,161/-.

- Approved.

(b) Ex-post facto approval for the minutes of Central Purchase and Stock Verification Committee for the year 2023-24 and 2024-25.

- Approved, with the advisory that Ex-post facto approval should be strictly avoided in future.


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- (c) The GB was informed about the revision of APARs of non-teaching employees and that the college has processed 15 MACP pending cases.
- (d) The Non-teaching representative, Mr. Rajesh Kumar Sharma put up a matter before GB regarding appointment on compassionate grounds of Mr. Sumit Kumar and Mrs. Krishna Devi. The Principal told GB that the college has sent the proposal for approval of OBC expansion posts to UGC. After receiving the said approval, the college will consider their cases.
- (e) The Chairperson, GB apprised the members that her tenure is going to expire on 12.12.2025. She thanked all the GB members for their support and co-operation during her tenure.

The meeting ended with a Vote of Thanks.


Prof. Pinki Maurya
Principal


Prof. Neera Agnimitra
Chairperson, GB